STANDARD OPERATING PROCEDURE FOR FOREIGN TRADITIONAL AND COMPLEMENTARY MEDICINE (T&CM) PRACTITIONER APPLICATIONS DURING THE RECOVERY MOVEMENT CONTROL ORDER PERIOD

TRADITIONAL AND COMPLEMENTARY MEDICINE DIVISION MINISTRY OF HEALTH MALAYSIA 2020
1. PURPOSE

This document establishes a standard operating procedure for new and extension applications by foreign traditional and complementary medicine (T&CM) practitioners to obtain a letter of no objection during the Recovery Movement Control Order (RMCO) period. This is aimed at limiting the spread of the Covid-19 outbreak by practicing social distancing, restriction of movement and reducing direct interactions between individuals. All applications are also subject to requirements listed in the Guidelines for the Entry Of Expatriate / Skilled Worker / Knowledge Worker for Key Posts and Technical Posts, and for Dependents / Foreign Maids issued by the Expatriate Services Division, Immigration Department of Malaysia.

2. SCOPE

This document applies to companies applying on behalf of foreign T&CM practitioners and the staff of the Traditional and Complementary Medicine Division (T&CMD).

3. RELATED ACTS

3.1 Prevention and Control of Infectious Diseases Act 1988 (Act 342)
3.2 Traditional and Complementary Medicine Act 2016 (Act 775)
3.3 Guideline on Application for Foreign Traditional and Complementary Medicine Practitioner

4. APPLICATION PROCEDURES

4.1 APPLICATION SUBMISSION

a) The company making application shall fulfil all the requirements as stated in the Guideline on Application for Foreign Traditional and Complementary Medicine Practitioner.

b) The application shall be sent by post to the T&CMD office (address as stated on page 6) together with all the documents as stated in the Checklist of Application for Foreign T&CM Practitioner.

c) If a visit to T&CMD Office is necessary for application submission by hand, kindly make an appointment via telephone or email. Any ad-hoc meeting will not be entertained.
d) Any visitor to the T&CMD Office needs to practise the necessary safety precautions as follows:
   i. Wear a mask at all times
   ii. Maintain social distancing etiquette of at least 1 meter
   iii. Use hand sanitisers as necessary
   iv. Do not bring individuals who are in the vulnerable category (e.g. elderly, young children) to the premises
   v. Do not come to the premises if you are unwell or have respiratory symptoms
   vi. If you are found to have a fever, your appointment will be cancelled.
   vii. If you have been in contact with a known or suspected case of Covid-19, kindly practise self-quarantine and **DO NOT** present yourself at the premises

e) For any further clarification or enquiry, kindly contact the T&CMD via telephone (during office hours until 5.00 pm) or email (telephone numbers and email address as stated on page 6).

f) All applications will be processed as described in the Guideline on Application for Foreign Traditional and Complementary Medicine Practitioner.

### 4.2 APPLICATION RESULT

All application results will be sent by post or email and the company representative will not be allowed to collect documents in person from the T&CMD.

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For further enquiries, please contact:
Registration Unit
T&CM Council Section
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