STANDARD OPERATING PROCEDURE
FOR FOREIGN TRADITIONAL AND
COMPLEMENTARY MEDICINE (T&CM)
PRACTITIONER APPLICATIONS DURING
THE CONDITIONAL MOVEMENT
CONTROL ORDER PERIOD

TRADITIONAL AND COMPLEMENTARY MEDICINE DIVISION
MINISTRY OF HEALTH MALAYSIA
2020
3. PURPOSE

This document establishes a standard operating procedure for applications by foreign traditional and complementary medicine (T&CM) practitioners to obtain a response letter of no objection during the Conditional Movement Control Order (CMCO) period. This is aimed at limiting the spread of the Covid-19 outbreak by practicing social distancing, restriction of movement and reducing interactions between individuals. **For this purpose, only renewal applications will be processed for the time being.** However, the Immigration Department of Malaysia (JIM) retains the right of approval for foreign T&CM practitioners to enter Malaysia for the purpose of employment.

2. SCOPE

This document applies to companies applying on behalf of foreign T&CM practitioners and the staff of the Traditional and Complementary Medicine Division (T&CMD).

1. RELATED ACTS

3.1 Prevention and Control of Infectious Diseases Act 1988 (Act 342)
3.2 Traditional and Complementary Medicine Act 2016 (Act 775)
3.3 Guideline on Application for Foreign Traditional and Complementary Medicine Practitioner

4. APPLICATION PROCEDURES

4.1 APPLICATION SUBMISSION

a) The company making application shall fulfil all the requirements as stated in the Guideline on Application for Foreign Traditional and Complementary Medicine Practitioner.

b) The application shall be sent **by post** to the T&CMD office (address as stated on page 6) together with all the documents as stated in the Checklist of Application for Foreign T&CM Practitioner. Applications submitted by hand will not be accepted.

c) All applications will be processed as described in the Guideline on Application for Foreign Traditional and Complementary Medicine Practitioner.

d) For any further clarification or enquiry, kindly contact the T&CMD via telephone (during office hours until 5.00 pm) or email (telephone numbers and email address as stated on page 2).
e) If a visit to T&CMD Office is necessary, kindly make an appointment via telephone or email. Any ad-hoc meeting will not be entertained.

f) Any visitor to the T&CMD Office needs to practise the necessary safety precautions as follows:

i. Wear a mask at all times
ii. Maintain social distancing etiquette of at least 1 meter
iii. Use hand sanitisers as necessary
iv. Do not bring individuals who are in the vulnerable category (e.g. elderly, young children) to the premises
v. Do not come to the premises if you are unwell or have respiratory symptoms
vi. If you are found to have a fever, your appointment will be cancelled.
vii. If you have been in contact with a known or suspected case of Covid-19, kindly practise self-quarantine and **DO NOT** present yourself at the premises.

4.2 APPLICATION RESULT

All application results will be sent by post or email and the company representative will not be allowed to collect documents in person from the T&CMD.

For further enquiries, please contact:
Registration Unit
T&CM Council Section
Traditional and Complementary Medicine Division
Ministry of Health Malaysia
Ground Floor, Blok D, Jalan Cenderasari
50590 Kuala Lumpur
Tel : +603-2279 8100 (Ext: 488/487)
Fax : +603-2691 1259
Email: tcm@moh.gov.my
Website : [http://tcm.moh.gov.my](http://tcm.moh.gov.my)